



Sierra
Middle School

STUDENT HANDBOOK

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This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



Who To Contact

| | | |
|---------------------------------|--|----------|
| Attendance Line (24 Hours)..... | | 953-8746 |
| Office Supervisor..... | Leah Thomas (lwthomas@lUSD.net)..... | 953-8748 |
| Clerk Typist II..... | Gretchen Murray (gmurray@lUSD.net)..... | 953-8749 |
| Counselor..... | Nicole Harada (nharada@lUSD.net)..... | 953-9559 |
| Title I/EL teacher..... | Cassie McLemore (cmclmore@lUSD.net)..... | 953-8749 |
| School Psychologist..... | Kristina Garcia (kgarcia@lUSD.net)..... | 953-8728 |
| Library Clerk..... | Lynne Kamaiopili (lkamaiopili@lUSD.net)..... | 953-8758 |
| PE - Girls..... | Riina Lewis (rlewis@lUSD.net)..... | 953-8756 |
| PE - Boys | Mike Anderson (mranderson@lUSD.net) | 953-8751 |
| | Paul Fanucchi (pfanucchi@lUSD.net) | |
| Special Day Class..... | Linda Worley (lworley@lUSD.net)..... | 953-8749 |
| Resource Specialist..... | Margaret Jara (mjara@lUSD.net)..... | 953-8749 |
| After School Program..... | Saravjeet Sandhu (ssandhu@lUSD.net) | 323-8883 |

7th Grade

| | | |
|---------------------|-----------------------|--|
| Language Arts | Susan Baird..... | sbaird@lUSD.net |
| Language Arts | Irene Dillon..... | idillon@lUSD.net |
| Language Arts | Jessica Gregory | jegregory@lUSD.net |
| Pre Algebra..... | Karen Wensel | kwensel@lUSD.net |
| Pre Algebra..... | Jocelyn Hoff..... | jhoff@lUSD.net |
| Science 7 | Victoria Sawyer..... | vsawyer@lUSD.net |
| Science 7 | Jeff Coane..... | jcoane@lUSD.net |
| World History..... | Linda DeFilippi..... | ldefilippi@lUSD.net |
| World History..... | Allison Gadeke | agadeke@lUSD.net |

8th Grade

| | | |
|---------------------|--------------------------|--|
| Language Arts | Mike Bartram | mbartram@lUSD.net |
| Language Arts | Karen Lease..... | klease@lUSD.net |
| Math..... | Tamara Miller | tmiller@lUSD.net |
| Math..... | Kara Villalobos | kvillalobos@lUSD.net |
| Science 8 | Chris Rauschenfels | crauschenfels@lUSD.net |
| Science 8 | | |
| US History..... | Gene Hart | ehart@lUSD.net |
| US History..... | Teresa Whiteside..... | twhiteside@lUSD.net |

Music

| | | |
|-----------------|------------------|--|
| Band..... | Cathy Ettle..... | cettle@lUSD.net |
| Choir | Donna Smith..... | dsmith@lUSD.net |
| Orchestra | Grenia Choi..... | gchoi@lUSD.net |

Please visit our website at <http://powerschool.lUSD.net/public>

Powerschool ID#

Powerschool Password:

Dress for Success!

A guide to Sierra Middle School's dress code and uniform

Sierra Middle School uniform policy and dress code were enacted by our School Site Council in order to create and promote an effective learning environment. Any clothing or accessories that are a distraction to the learning environment will not be permitted. **Students will not be permitted to attend class when they are not dressed according to the Uniform Policy and Dress Code.** Should a student arrive at school inappropriately dressed, they will be asked to change into their Sierra PE uniform. If a student does not have their PE uniform, parents will be contacted and asked to bring appropriate clothes. **Students who repeatedly violate the uniform policy and/or dress code are subject to disciplinary action.** Parents can help support our learning environment by checking to make sure students are properly dressed before sending them to school. Clothing should be appropriate for the school, not social, environment.



Tops:

Uniform Policy

- Solid white, solid blue, solid khaki, or solid gray; NO LOGOS or designs of any kind
- Layers must be UNIFORM COLORS
- Sierra spirit shirts and class shirts may be worn at any time
- **Dress code**
- Must completely cover the torso and midriff
- Sleeveless tops must cover all undergarments
- Tank tops, Halter tops, "Pebbles" tops, tube tops and spaghetti-strap tops are **not permitted**
- Logos or designs that promote sex, drugs, alcohol, violence or hate are **not permitted**

Bottoms:

Uniform Policy

- Solid white, solid blue, solid khaki, or solid gray; NO LOGOS or designs of any kind
- Denim (jeans) is acceptable
- **Dress code**
- Must be within 2 sizes of the correct fit
- Must be worn at the natural waist
- If hip-huggers are worn, shirt must cover the torso; no flesh may be exposed between shirt and pants
- Pants may not be ripped, torn or drag the ground
- Skirts and shorts (and slits in skirts) must be **NO HIGHER** than fingertip length
- Logos or designs that promote sex, drugs, alcohol, violence or hate are **not permitted**
- Undergarments must not be exposed
- Pajama bottoms cannot be worn except on permitted days (i.e. spirit week, etc.)

Sweatshirts:

Uniform Policy

- Solid white, solid blue, solid khaki, or solid gray; NO LOGOS or designs of any kind
- Students are encouraged to purchase at least one Sierra sweatshirt to wear during cold weather.

Dress code

- Logos or designs that promote sex, drugs, alcohol, violence or hate are **not permitted**

Hats:

Uniform Policy

- Solid white, solid blue, solid khaki, or solid gray; NO LOGOS or designs of any kind.

Dress code

- Permitted only for protection from sun. They must be removed upon entering any building.

- Baseball caps are to be worn frontward or backward, not sideways. Hats must be in uniform color (see uniform policy)
- Do-rags are not permitted at any time.

Accessories (socks, scrunchies, hair ties, grills etc...)

Uniform Policy

- Solid white, solid blue, solid khaki, or solid gray; NO LOGOS or designs of any kind

Shoes:

Dress code

- Must be closed toed and secured behind the foot (no flip-flops, slides or mules)
- House shoes and slippers are **not permitted**
- Red or blue shoe laces are **not permitted**
- Shoes with laces must be tied
- Socks may not be stuffed into shoes

Coats/Jackets:

Dress code

- Coats are worn for cold/rainy weather only and must be removed before entering the classroom.
- Hooded, zippered and button up sweatshirts/warm up jackets (**whether lined or unlined**), are not coats and must be in uniform.

Jewelry and accessories:

Dress code

- Logos or designs that promote sex, drugs, alcohol, violence or hate are **not permitted**
- Belt buckles may not display initials
- Heavy chains, spiked collars or wristbands or other items that may cause injury to others are **not permitted**
- Items (which include gloves, bandanas, shoestrings, belts, jewelry, etc...) that may be related to a group or gang which may provoke others to acts of violence are **not permitted**
- Belts must adhere to the dress code policy

Colors

- Students may not wear "Straight up" colors (the same color shirt and pants). For example, if a student wears a blue top, he or she may not wear blue pants. This applies to ALL colors. The single exception to this is blue jeans, which may be worn with a blue shirt of a different shade.
- Camouflage clothing of any color is **not permitted**

WELCOME TO SIERRA MIDDLE SCHOOL!



CAMPUS HOURS

The Sierra office opens at 7:00 each morning and closes at 4:00. No supervision is provided after 3:00 p.m.

Students are prohibited from being on any other campus during school hours, or while any

school activities are taking place, unless prior permission has been obtained from the principal of the school.

Library/Media Center Hours:

Monday-Friday 7:45am-2:00pm

CAMPUS POLICIES

Attendance Procedures

Each teacher will monitor and record all student absences. In the event of an absence, the attendance procedures as outlined below must be followed.

1. On the first day of an absence, the parent or guardian should notify the school of the student's absence. The attendance office answering machine number is 953-8746. Please call before 11:00 a.m. Absences must be cleared within 48 hours or will be coded as unexcused.
2. If a phone call is impossible, students are required to bring a note to the Sierra office before school on their first day back to school.
3. Notes must contain the first and last name of student, reason for absence, days/date of absence, signature of PARENT OR GUARDIAN
4. Students returning to school after an excused absence should report to the office before first period for an Excused Admit Form. The student is then responsible for showing this Excused Admit to each of his/her teachers throughout the day.
5. Students who will be absent for 3 or more days and request homework must allow the office 24 hours to secure assignments from the teachers.
6. If student absences are not cleared by parent contact, the absence will be listed as unexcused.
7. State law permits the following reasons for excused absences or tardies:
 - a. Illness
 - b. Dental or medical appointments
 - c. Death in immediate family
 - d. Authorized religious holidays
 - e. Subpoena to court
 - f. Quarantine
 - g. School-sponsored activityAll other absences are UNEXCUSED.
8. If an absence of 3 or more periods has not been cleared through parent contact or note, efforts will be made to notify the parent by phone.
9. If a student is tardy (unexcused) to school, lunch detention will be assigned.

10. Excessive accumulated absences will be addressed with behavioral consequences including, but not limited to, lunchtime detention, visits by the school resource officer or Lincoln Security personnel, or transportation to the truancy center.
11. Students with a chronic tardy problem may be required to conference with their parents and the assistant principal. A student with a chronic tardy problem may be referred to the principal or School Attendance Review Board.

7th And 8th Grade Program

Seventh and eighth grade students are required to take the following courses:

| | |
|--------------------|-----------|
| Language Arts | 1 period |
| Social Science | 1 period |
| Elective | 2 periods |
| Math | 1 period |
| Physical Education | 1 period |
| Science | 1 period |

Education Code Section # 51240 -- Whenever any part of the instruction of health, family life education, and sex education conflicts with the religious training and beliefs or personal moral convictions of the parent or guardian of any student, the student shall be excused from such training upon written request of the parent or guardian. Parent information nights are held each semester to provide parents an opportunity to preview the materials used in this class.

*This grading system is subject to change for 2006-2007 school year

Eighth Grade Promotion and Ninth Grade Placement Criteria

The Lincoln Unified School Board expects that eighth grade students must demonstrate that they have the necessary knowledge, behavior and attendance to participate in eighth grade promotion activities and to go directly to Lincoln High School.

8th Grade Promotional and Social Requirements

7th Grade Social Requirements

All current eighth grade students, including English language learners and students with an IEP, must have earned a cumulative GPA of 2.0, 95% attendance (171 days), and been suspended five or fewer days to be eligible to participate in any extra-curricular activity including but not limited to the promotion ceremony, dances and end of the year fieldtrips. All ninth grade students, including English language learners and students with an IEP, must have earned a cumulative GPA of 2.0, 95% attendance (171 days), and been suspended five or fewer days to be eligible for any extra-curricular activities during the first quarter at Lincoln High School, including but not limited to the Back to School Dance, Homecoming Dance, and participation on any athletic team. All 7th graders must meet the same requirements in order to participate in extra-curricular activities.

Ninth Grade Placement/High School Requirements

Additionally, criteria have been established for ninth grade placement. A point system will be used to determine students eligible to attend the ninth grade at Lincoln High School. Four areas will be considered:

Points Possible

A. California Standards Test/language arts scores 0-5

B. California Standards Test/math scores 0-5

*Scores from students' 7th grade year will be used when compiling point totals. On both of these tests, students earn a score of anywhere from 1 (Far Below Basic) to 5 (Advanced).

C. Grade point average 0-4

*Each student's grade point average (GPA) and attendance for the entire 8th grade year will be used.

D. Attendance 0-4

*A score for attendance will be given according to the percent of days attended:

172-180 days (96-100%)= 4 points; 163-171 (91-95%) = 3 pts.; 154-162 (86-90%) = 2 pts.; 145-163 (81-85%) = 1 pt.; less than 144 days = 0 pts.

A total of 18 points are possible. The following will be used to determine ninth grade placement:

10+ points

Student is eligible to attend Lincoln High School.

7-9 points

Student must attend an intensive summer program focusing on language arts, mathematics, and/or study skills. Upon successful completion of summer program, student is eligible to attend Lincoln High School.

Student must be enrolled in additional class(es) in language arts, mathematics, and/or study skills his/her first year at Lincoln High School.

Less than 7 points

Student must attend an intensive summer program focusing on language art, mathematics, and study skills.

Parents and student must attend a parent-teacher conference during the summer to discuss ninth grade placement. Students may be required to attend ninth grade at a site other than Lincoln High School. English language learners scoring 1 or 2 on the CELDT are excluded from CST scores. Special education students with an IEP must meet IEP goals. If you have any questions, please call Sierra's Administration Office at 953-8749.

Report Cards

The school year is divided into four quarters approximately nine weeks each. Approximately four weeks into each quarter, progress reports are distributed to all students. Report cards are mailed two weeks after each quarter ends.

Honor Roll

Highest Honors are received by students who have a 3.8-4.0 GPA (all A's). High Honors designees are those with GPA's between 3.5 and 3.79. Students who earn GPA's between 3.0 and 3.49 are recipients of Honors status. Seventh and eighth grade students who meet the scholastic requirements are eligible for membership in the Sierra Middle School Chapter of the California Junior Scholarship Federation. Membership is open to qualified students at the beginning of each trimester.

Student Insurance

An opportunity to purchase student accident insurance is offered annually. Details about coverage, cost of the policy, and enrollment procedures are sent home at the beginning of the school year.

Medical and accident insurance is required for students who wish to participate in after-school sports activities.

Injury or Illness

Health services are not provided at Sierra Middle School. Students who are ill should not come to school.

- Check on the health of students each morning before they leave for school and keep students home if they have an elevated temperature or other signs of illness.
- Make careful plans for emergency care if parents are to be away from home or are otherwise unavailable.

Medication During School Hours

- Physician and parent/legal guardian must complete the Medication in School form.
- Medication must be delivered to the school office staff by parent/legal guardian in a vial labeled by the pharmacist or in the original pharmacy container.
- Non-prescription drugs such as aspirin, cough syrup, antihistamines, etc., must be in the original container and are treated as prescription medication with the Medication in School form on file.
- No student may carry his/her own medication. If it is necessary, you may bring medication to school and administer it to your own child.

Medication in School forms are available in the school office and many physicians have them. Remember to request it from the school prior to the physician's visit so that medication can begin on schedule. If you have any questions, call Renee O'Brien, District Nurse, 953-8729.

Rights of Parents to Inspect Student Records

Parents have the right to inspect all school records which are directly related to their children. Each student has a cumulative folder which is maintained at the school of residence. It contains all the basic information regarding attendance, subjects taken, grades, credits, test results, health records, special programs, etc. To inspect these records, confer with the principal or designee at the school.

Parent/Guardian Liability

Education Code Section # 48904 -- Parents or guardians are liable for any willful conduct of their minor children which results in injury to another pupil or to school district personnel, or for any willful cutting or defacing of any school property belonging to a school district or to a school district employee, or for any property belonging to the school district and loaned to the minor student and willfully not returned. Such liability shall not exceed \$7,500.

Following due process procedures, the school district may withhold the grades, diplomas, or transcripts of the pupil responsible until such damages are paid or until completion of a voluntary work program in lieu of payment of monetary damages.

Class Preparation

Students are expected to arrive in class prepared with planners, a pencil and/or pen, paper, textbooks, and completed assignments. For Physical Education class this means having proper P.E. attire.

Textbooks/Library Books

Textbooks are checked out to each student. Students are expected to keep all books clean, unmarked, and damage free. Textbooks transported between home and school must be covered. Papers must not be stored inside books as books are damaged in that manner. Students are expected to treat library books respectfully and return them in undamaged condition. Students will be expected to pay for lost or damaged textbooks and library books and keep their library accounts up to date.

Weekly Progress Report

If a student is having academic or behavioral difficulty, a parent/teacher may request that the student begin a weekly progress report. The student will pick up a progress report from the office and take it to all classes. The student is then responsible for taking the progress report home to his/her parents.

Requests For Student Work

- Parents may request homework for a student who will be absent for 3 or more days.
- Teachers will respond by 2:30 p.m. of the NEXT work day, enclosing the appropriate homework assignment to cover the anticipated days of absence.

Lost and Found

Any lost items should be reported to the office immediately. Check before school, during lunch periods, and after school for lost articles. Do not bring large sums of money or other valuables to school. All belongings should be labeled. The school cannot be held responsible for personal belongings or money left in classrooms, P.E. locker rooms, athletic fields, or elsewhere on the campus.

Musical Instruments

Sierra Middle School is not responsible for lost or damaged musical instruments being used or stored on school grounds.

Property

Students and their parents are responsible for all school property lost or damaged. Grades, diplomas, and transcripts may be withheld until arrangements have been made to pay for the lost or damaged property.

Use of Telephone

Telephones in the office are not for student use except in cases of emergency and only with permission from staff.

Counseling/Title I/The Summit

Our assistant principal, school psychologist, counselor and teachers are available to help students with class schedules, study habits, attendance problems, academic goals, personal problems, or problems between students. Students should not wait until a problem becomes extreme before seeking help. Additionally, students identified as Title I may also make an appointment with our Title I advisor by going to The Summit or the office before school, during lunch, or after school.

Closed Campus

Students may not leave the campus without an "off-grounds" pass. Students will be allowed to leave for lunch only if the following conditions exist:

1. A verified medical problem AND
2. The student is provided with verification of adult supervision.

Visitors On Campus

All visitors are required to go to the office, sign in and receive a badge before visiting any classroom.

Administrators, at their discretion, may escort visitors to classrooms.

Skates/Skateboards/Scooter Policy

Skateboards are not allowed on the Sierra Middle School campus for any reason.

Display of Student Affection

The inappropriate display of affection between two persons is forbidden. Parent contact will be made for those students unwilling to cooperate.

Media Coverage

Personal information released to the media is limited to name and grade (7th or 8th). Please indicate on your student's emergency card if you give your consent for your student to appear in video broadcasts or photographs used by the media.

Backpacks

Student lockers are unavailable, therefore, books and personal items are usually carried by students in backpacks or bookbags. Keep money on your person. Keep backpacks and bookbags within your area of close personal supervision at all times. Do not bring expensive personal items including electronics, trading cards or large sums of money to school. Sierra Middle School is not responsible for stolen items. Backpacks should be labeled with student name. Backpacks with inappropriate writing or decorations are not permitted on campus and will be confiscated.

Cell Phones/Electronic Devices

Students may bring cell phones to school but may not use them for any reason during school hours. If students are caught with their phone, or even having it out of their backpack, it will be confiscated and will be returned only to a parent or guardian through the administration office. No iPods or other electronic musical devices are permitted on campus at any time for any reason.

Hall Passes

Students out of class during class time are expected to have a signed hall pass at all times. Hall passes are located in the back of this agenda.

P.E. Expectations

Gym lockers are assigned by the instructor. School locks are issued; students are also welcome to bring their own locks (combination/keys must be shared with instructors). Do not share your locker.

Students are advised not to give out their locker combination and to be responsible for their own belongings. All items should be clearly marked with your name (especially your gym clothes!).

You are expected to be in Sierra P.E. clothes for all physical education classes. If you are unable to afford the shorts and shirt, special arrangements can be made in the office.

Gum and Sunflower Seeds

Gum and sunflower seeds are not allowed on campus.

Balloons/Flower Deliveries

Delivery for special occasions is prohibited due to distractions to the instructional environment.

Candy Sales

Except as a sanctioned ASB fundraiser, the selling of candy (or anything else) on campus is strictly prohibited.

Transfer Policy

On the last day the student is enrolled at Sierra Middle School, the student must get a Clearance Form from the office, and, during the day, secure the signature of all the student's teachers and Media Center Specialist (Librarian). All books must be turned in to teachers and P.E. locker cleaned out. The Clearance Form should be returned to the office clerk at the end of the day. If any debts are owed, the student or parents should pay the debts and receive a receipt. The student will then receive his/her completed Clearance Form, including immunization information.

Student Activities

Activities which are available to students include tutoring, clubs, and sports during lunch time and after school.

Election Process

Eligibility requirements for SB Officers and Representatives must be maintained as follows:

- 2.0 GPA or better with no F's or failing grades
- Satisfactory citizenship marks from teachers
- For Student Body officer candidates: enrollment in the 1st quarter Activities class
- The election process for student body office includes three significant areas: application, teacher recommendation, and student body vote. Full information is available in the SMS ASB constitution.

Dances and Dance Etiquette

One of the privileges of attending Sierra Middle School is going to dances. Students who choose to attend dances after school agree to follow the rules while having a good time. "Freaking" (explicitly sexual dancing) and "moshing" (slamming into other dancers) are both unacceptable. Students choosing to dance inappropriately will be warned one time to stop. If they continue to dance inappropriately, they will be removed from the dance, required to call home and leave campus.

Students must be in uniform and dress code to attend all dances except for the promotional dance. Students who dress inappropriately will not be permitted to enter the dance. (Promotees will go directly from the ceremony to the dance. They may not go home to change.)

PHILOSOPHY OF DISCIPLINE

Student Rights

At Sierra Middle School, all persons have the following rights:

1. the right to learn,
2. the right to be safe, and feel safe,
3. the right to be respected as a person,
4. the right to be treated with kindness/courtesy.

The Lincoln Unified School District believes that the best discipline is self-imposed and that each student should learn to assume responsibility for his/her own actions.

Our goal is to enhance each student's awareness of his/her personal responsibility by providing an orderly and predictable set of guidelines so each student can

choose the course of action which is in his /her best personal interest. Do the right thing, because it is the right thing to do.

STANDARDS FOR STUDENT BEHAVIOR

In order to maintain a school climate in which all students can learn, it is vital for all students to assume responsibility for their behavior. To aid students in making appropriate decisions governing their behavior, the following code of conduct identifying standards and expectations has been developed based on provisions of the various California Government Codes.

While the standards are not intended to be exclusive, they illustrate the types of behavior which are appropriate and are necessary in a wholesome "school climate." These expectations shall apply to all students.

Student Behavior in Relation to School Personnel

When serious violations occur, police intervention is often necessary as required by state law. Expulsion proceedings will be initiated against a student who assaults any school personnel, or who threatens great bodily harm with apparent ability to commit such harm.

Detention

Students who are tardy to school, sent out of class, or violate school rules may be assigned one or more days of detention to be served during lunch. Students will be released from detention with ample time for them to purchase and consume their lunch. Students who fail to serve detention, who are kicked out of detention, or who arrive to detention late, will be assigned Saturday School. If a student fails to serve detention on two consecutive school days, the student will be suspended from school for one day, and he/she will serve the remaining detention time upon return to school.

Student Behavior Toward Other Students

Each student is expected to respect the rights of others. Each student also has an obligation to promote and safeguard an atmosphere where all learning and enrichment activities can take place without fear of disruption. Disruptive or dangerous student behavior in class, on school grounds during school functions, or while coming to and going home from school, will not be tolerated. The principal or Superintendent may recommend a pupil's expulsion for the following violations:

1. Physical injury to another person
2. Possession or sale of weapons.
3. Sale of drugs or alcohol.
4. Commission of robbery or extortion.
5. Gang-related activity.
6. Sexual harassment.

Public, Health, Safety, and Traffic Regulations

Parents, students, and school personnel are responsible for avoiding hazards and preventing harm, injury, fear, or inconvenience to others. Rules that are established to promote and to protect the physical well-being of all persons must be observed, practiced and obeyed for the benefit of all.

Reporting of School Violence -- Education Code 49079

A school district shall inform the teacher of every student who has caused or attempted to cause serious bodily injury or injury, as defined in paragraphs (5) and

(6) of subdivision (e) of Section 243 of the Penal Code, to another person. The district shall provide the information to the teacher based on any written records that the district maintains or receives from a law enforcement agency regarding a student described in this section.

Degrading and Inflammatory Statements

Lincoln Unified School District affirms as its policy that all students, staff, and parents/visitors to district sites and/or activities have the right to be free from abusive statements, written or verbalized, which in any way degrade the unique qualities of an individual such as his/her race, ethnicity, culture, heritage, sexuality, physical/mental attributes, or religious beliefs and practices. Such comments are damaging to self-esteem and have no place in an educational institution.

Campus Rules

The rules on the following pages include the types of behavior unacceptable at school and school activities. Included are examples of possible consequences of each behavior. Other inappropriate behaviors will also lead to consequences, even if not specifically listed.

It is important that all students read this section carefully and have a clear understanding of the rules and consequences. Students may be assigned the same consequences for misbehavior occurring coming to and returning from school as are indicated for infractions while on school campuses or at school-sponsored events. Students will be held accountable for following these rules and should be aware that not understanding a rule or not knowing about it is not an acceptable excuse for misbehavior. If you do not understand any of these rules or have questions about them after your teacher has covered the material in class, you should see the principal or vice principal.

Students will be held accountable for their conduct to and from school as well as during school hours and school-sponsored events. Students will be accountable for their behavior during non-school hours which affects their school attendance or the school attendance of other students.

While the consequences listed below for the various unacceptable behaviors will be generally followed, the school administration may at any time place a student on suspension or recommend expulsion if it is determined that such an action best serves the interest of the student(s) and/or the school. Any student who has been in detention or suspended from school may not participate or observe any extra curricular activities that day.

A BEHAVIORS

- Any behavior that disrupts teaching or learning
- Materials for class missing
- Non-participation in class
- Incomplete assignments or homework
- Non-dress for P.E.
- Food and drink in classroom
- Gum chewing, sunflower seeds on school grounds
- Failure to return signed materials from parents
- Dress code or uniform violation

CONSEQUENCES FOR TYPE A BEHAVIORS

- Teacher conference with student
- Additional assignments

- Teacher-held detention (15 - 60 minutes)
- Parent contact/conference with teacher
- Interdisciplinary Team meeting
- Classroom suspension by teacher
- Campus clean up
- Use loaner clothing from office
- Bring proper clothing from home

B BEHAVIORS

- REPEATED TYPE A BEHAVIORS (3x)
- Harassment, bullying or abuse of other students
- "Pantsing" students
- Excessive tardies, uniform violations, dress code violations (3 or more)
- Period cuts
- Disturbing classes in session
- Littering/throwing food
- Throwing water
- Inappropriate dress
- Out of class without a pass
- Unauthorized radios, ipods, mp3 players, paging devices (beepers), hand-held video games, cellular phones and other disruptive items
- Skating/bicycling/skateboarding on campus
- Obscene/vulgar gestures or words
- Cutting in lines
- Gambling: playing with dice or cards is not permitted on school campus
- Petty theft
- Unauthorized sale of merchandise
- Unacceptable conduct as determined by staff members
- Failure to report to the office with a referral
- Hitting/kicking lockers or doors
- Threats - spreading rumors
- Unnecessary physical contact, such as non-aggressive punching, shoving, kicking, hitting, play fighting
- Spitting
- Possession of the following: water balloons, water guns or water squirters, rubber bands, or any item which may cause a disturbance
- Cheating/plagiarism
- Out of uniform

CONSEQUENCES TYPE B BEHAVIORS

- Behavioral referral
- Counselor referral
- Administrator conference
- Interdisciplinary Team conference
- After school detention (30 - 60 minutes)
- Campus cleanup
- Lunch detention (1 to 2 days)
- Exclusion from extra-curricular activities
- Student Study Team referral
- Financial responsibility
- Suspension - 1 to 3 days
- Confiscation
- Use loaner clothing
- Bring proper clothing from home

C BEHAVIORS

- REPEATED VIOLATION OF TYPE B BEHAVIORS (3x's)
- Profanity or abusive language directed at staff

- Vandalism/destroying property
- Tagging (on any material), possession of tagging supplies
- Leaving campus without authorized pass
- Instigating/encouraging a fight
- Failure to complete detention
- Throwing or shooting objects to cause harm, nuisance, or damage
- Smoking and/or possession of tobacco/drug paraphernalia
- Tampering with fire alarms
- Possession or use of firecrackers, fireworks, or any flammable material
- Lewd and lascivious acts
- Ethnic slurs, harassment of person directed toward ethnicity, cultural, heritage, physical and mental attributes, or religious beliefs or practices
- Acts of racial prejudice
- Any gang related activities

CONSEQUENCES FOR TYPE C BEHAVIORS

- Lunch detention (2 to 4 days)
- Suspension - 1 to 5 days
- Parent or guardian is financially responsible for theft, vandalism or damage occurring on school property
- Police report

D BEHAVIORS

- REPEATED VIOLATION OF TYPE C BEHAVIORS (2x's)
- Extortion/robbery
- Possession or use of weapons, including, but not limited to explosives, firearms, knives of any size and any other dangerous objects
- Battery, physical assault, fighting
- Possession of drugs/alcohol/substitute substance on person or for sale during school hours
- Threats, verbal or physical assault of district personnel
- Sexual harassment
- Forgery
- Taping of fights/Cyber Bullying

CONSEQUENCES FOR TYPE D BEHAVIORS

- Off-campus suspension - 3 to 5 days
- Expulsion procedures initiated
- Police report
- Referral to School Resource Team

Physical Search

Physical search authorized by the principal or his/her designee may include student's clothing, PE lockers, bookbags, and/or property belonging to or being used by student.

INFORMATION ABOUT CONSEQUENCES

The administrator will use their discretion in determining the consequence for action, based on degree of severity and/or previous patterns of behavior of the student. Any student who accumulates two referrals in the same day or three referrals in 1 week may be suspended from school. Failure to report to the office with a referral may result in suspension.

SELF DEFENSE

Any student who actively participates in a fight with another student will be suspended for up to five days.

Any person who throws a punch, tackles another person or in any way participates in a fight will be considered to be acting not in self-defense, but in an aggressive manner. Self-defense is defined as walking away from, avoiding, or otherwise averting any and all physical contact with other people.

SUSPENSION

Policy Statement - It is the policy of the Lincoln Unified School District that suspension is a last resort form of punishment and therefore should be imposed after other means of correction have failed. The exception is when the principal determines that the student's presence in school would constitute a threat to the welfare and safety of students or severely disrupts the educational process of the school. Suspension Definition - Suspension is the removal of a pupil from ongoing instruction for adjustment purposes.

Grounds for Suspension -- Education Code Section 48900 and 48900.2 - A pupil shall not be suspended from school or recommended for expulsion unless the Superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has

- (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
 - (2) Willfully used force or violence upon the person of another, except in self-defense.
- Possessed sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
 - Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance; listed in Chapter 2 (commencing with §11053 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
 - Unlawfully offered, arranged, or negotiated to sell any controlled substance; listed in Chapter 2 (commencing with Section §11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
 - Committed or attempted to commit robbery or extortion.
 - Caused or attempted to cause damage to school property or private property.
 - Stolen or attempted to steal school property or private property.
 - Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section

does not prohibit use or possession by a pupil of his or her own prescription products.

- i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- j. Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section §11014.5 of the Health and Safety Code.
- k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- l. Knowingly received stolen school property or private property.
- m. Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- n. Committed or attempted to commit a sexual assault as defined in §261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in §243.4 of the Penal Code.
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
In addition to the reasons specified in §48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in 212.5. For the purposes of this chapter, the conduct described in 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Added by Stats. 1992, c. 909 (S.B. 1930), §2.)
- p. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- q. A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section. Except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- r. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an

electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

- s. A pupil who aids or abets, as defined in [Section 31 of the Penal Code](#), the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision
- t. As used in this section, "school property" includes, but is not limited to, electronic files and databases.

§48900.2

In addition to the reasons specified in §48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in §212.5. For the purposes of this chapter, the conduct described in §212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Added by Stats. 1992, c. 909 (S.B. 1930), §2.)

§48900.3

In addition to the reasons specified in §48900 and §48900.2, a pupil in any grade of 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment. (Added by Stats. 1994, c. 1017 (A.B. 2752), §1.)

48900.4

In addition to the grounds specified in §48900, §48900.2, and §48900.3, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, or staff that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment. (Added by Stats. 1994, c. 1017 (A.B. 2752), §1.)

§48900.7

In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both. For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to school district property, or the personal property of the person threatened or his or her immediate family. (Added by Stats. 197, c 405 (A.B. 307), §1.)

Suspension -- Procedural Safeguards, Limitations, and Law Enforcement Reporting. Education Code Section 48900 and 48900.5

No pupil shall be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance which occur at any time, including, but not limited to, any of the following:

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period, whether on or off the students, and the staff.
4. During, or while going to or coming from, a school sponsored activity.
5. NOTE: This includes any act on any day of the week which causes the attendance of the student or another student to be affected.

Teacher Suspension/Parent Required to Attend Class Education Code Section 48900.1

Any teacher may suspend any pupil from the teacher's class pursuant to Education Code section 48910. When reasonable, a teacher may require the parent of a pupil suspended by the teacher to attend a portion of a school day in the child's classroom if the suspension from class is for (a) committing an obscene act or engaging in habitual profanity or vulgarity, or (b) disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers administrators, school officials, or other school personnel engaged in the performance of their duties.

The parents/guardians who attend their child's classroom shall be informed that a meeting shall take place between the parent or guardian and the principal or his/her designee after completing the classroom visitation and before leaving the school site.

If a parent/guardian does not respond to a notice to attend, a letter shall be sent by certified mail (a) documenting the incident causing the suspension, (b) advising the parent of the school's concern over his/her lack of response, (c) urging him/her to make contact with the school as soon as possible, and (d) notifying him/her that a copy of the letter is being placed in the student's cumulative folder.

EXPULSION

Policy Statement - It is the policy of the Lincoln Unified School District that expulsion should be imposed when other means of correction have failed, or when keeping the student in the school would be detrimental to the general welfare of the school and its students.

The recommendation to expel a pupil depends upon the seriousness of the offense, the history of infractions of school rules and regulations, and upon a consideration of the safety and welfare of the student, other students, and the staff.

Board Must Find Conditions to Expel

Definition -- Education Code Section 48915

- (a) Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance:

- (1) Causing serious physical injury to another person, except in self-defense.

P.C. 243 (f) (5) "Serious bodily injury" means a serious impairment of physical condition including, but not limited to following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of bodily member or organ; a wound requiring extensive suturing; and serious disfigurement P.C. 243 (f)

6) "Injury" means any physical injury which requires professional medical treatment. (Amend. Stats. Ch. 421)

- (2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
- (3) Unlawful possession of any controlled substance, listed in Chapter 2 (commencing with §11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
- (4) Robbery or extortion.
- (5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

NOTE: A decision to expel under §48915 (a) (1) - (5) must include additional findings of one or both of the following: (b) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of §48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of §48900. A decision to expel shall be based on a finding of one or both of the following:

- (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
- (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

- (e) Upon recommendation by the principal, superintendent of schools, or by a hearing officer an administrative panel appointed pursuant to subdivision (d) of §48918, the governing board may order a pupil expelled upon finding that the pupil at school or at a school activity off of school grounds violated subdivision(f), (g), (h), (i), (j), and (k), (l), or (m) of §48900, or §48900.2, §48900.3, §489004, and either of the following:(1)Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.(2)Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

BOARD MUST EXPEL

[ONE YEAR - refer to §48916 (a)]

- (c) The principal or superintendent of schools shall immediately suspend, pursuant to §48911 and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:
- (1) Possessing, selling, or otherwise furnishing a *firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.

*According to USC §921, firearms other than handguns, rifles or shotguns are defined as follows:

- any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive;
- the frame or receiver of any weapon described above;
- any firearm muffler or firearm silencer
- any destructive device, which includes:
 - (a) any explosive, incendiary, or poison gas
 - (1) bomb,
 - (2) grenade
 - (3) rocket having a propellant charge of more than four ounces,
 - (4) missile having an explosive or incendiary charge of more than one-quarter ounce
 - (5) mine, or
 - (6) similar device
 - (b) any weapon which will, or which maybe readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half-inch in diameter.
 - (c) (2)Brandishing a *knife at another person. *”Knife” means any dirk, dagger or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3 1/2 inches, a folding knife

with a blade that locks into place, or a razor with an unguarded blade.

- (3) Unlawfully selling a controlled substance.
- (4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of §48900 or committing a sexual battery as defined in subdivision (n) of §48900.

FITNESSGRAM TEST GOALS: 7th Grade Boys

| Age | Sit/Reach | Curl-Ups | Push-Ups | Trunk Lift |
|-----|-----------|----------|----------|------------|
| 11 | 8 | >15 | 8 | 9-12 |
| 12 | 8 | >18 | 10 | 9-12 |
| 13 | 8 | >21 | 12 | 9-12 |
| 14 | 8 | >24 | 14 | 9-12 |

GIRLS

| Age | Sit/Reach | Curl-Ups | Push-Ups | Trunk Lift |
|-----|-----------|----------|----------|------------|
| 11 | 10 | >15 | 7 | 9-12 |
| 12 | 10 | >18 | 7 | 9-12 |
| 13 | 10 | >18 | 7 | 9-12 |
| 14 | 10 | >18 | 7 | 9-12 |

Presidential Fitness Scores: 8th Grade

| BOYS | | GIRLS | |
|-----------|--------|-----------|--------|
| Mile | 6:50 | Mile | 8:13 |
| Sit-ups | 56 min | Sit-ups | 48 min |
| Push-ups | 39 | Push-ups | 21 |
| Sit Reach | 33 | Sit Reach | 38 |
| Sh-Run | 9.5 | Sh-Run | 10.2 |

PHYSICAL EDUCATION RECORD OF ACHIEVEMENT

| Date | Mile Quarter 1 | Pushups | Curl Ups |
|------|----------------|---------|----------|
| | | | |
| | | | |
| | | | |
| | | | |
| Date | Mile Quarter 2 | Pushups | Curl Ups |
| | | | |
| | | | |
| | | | |
| | | | |
| Date | Mile Quarter 3 | Pushups | Curl Ups |
| | | | |
| | | | |
| | | | |
| | | | |
| Date | Mile Quarter 4 | Pushups | Curl Ups |
| | | | |
| | | | |
| | | | |
| | | | |

School Agenda and Handbook Acknowledgement

Student's Name

Grade

I have received the Sierra Middle School 2011-2012 Student Agenda and Handbook. I will read and discuss the material in the handbook with the student listed above.

Parent/Guardian Signature

Date

I have received the Sierra Middle School 2011-2012 Student Agenda and Handbook. I understand that I must bring my agenda every day, and if I lose it, I must pay \$5 for a replacement copy.

Student's Signature

Date

LINCOLN UNIFIED SCHOOL DISTRICT WAIVER FOR RELEASE OF LIABILITY

We (I), the parent(s)/guardian(s) of _____ expressly acknowledge that the Lincoln Unified School District nor the State of California have insurance coverage for injury, accident, illness, or death which may occur to, or which may be incurred by, my child while walking unsupervised going to classes at SMS.

I hereby agree and acknowledge that the Lincoln Unified School District, its Board of Trustees, all officers and employees, et. al., and the State of California assumes no liability for loss, damage, injury, accident, illness or death to person(s), or property, and hold harmless the Lincoln Unified School District for any damage or injury during or relating to travel to and/or from classes at Sierra Middle School.

Parent/Guardian Signature: _____ Date: _____

Student's Signature: _____ Date: _____

NONDISCRIMINATION AND EDUCATIONAL EQUITY

- *It is the policy of the Lincoln Unified School District not to unlawfully discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age, or mental or physical disability in the educational programs or activities which it operates.*
- *All educational programs and activities shall be available to all qualified persons without regard to sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, or mental or physical disability.*
- *Harassment on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age, or mental or physical disability is a form of discrimination, and as such, may result in disciplinary action or other taken by the district. Such disciplinary action may include termination.*

**San Joaquin County Office of Education
Data Processing JPA
CONSENT AND WAIVER**

The following form must be read and signed by you and your parent or legal guardian and school site teacher or administrator. A full version of the *Student Internet Ethics and Acceptable Use Agreement* may be obtained from your school site or by going to www.lusd.net.

By signing the *Consent and Waiver* form attached, I _____ (print name here) and my parent(s) or guardian(s) agree to abide by the following restrictions. I have discussed these rights and responsibilities with my parent(s) or guardian(s). Further, my parent(s) or guardian(s) and I have been advised that the San Joaquin County Office of Education Data Processing JPA (DP JPA), district, and school site do not have control of the information on the Internet, although it attempts to provide prudent and available barriers. Other sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate, or potentially offensive to some people. While the DP JPA's intent is to make Internet access available to further school and district educational goals and objectives, account holders will have the ability to access materials which may not be appropriate and meet these goals and objectives. The DP JPA believes that the benefits to educators and students to access the Internet, in the form of information resources and opportunities for collaboration, far exceed any disadvantages of access. But ultimately, the parent(s) and guardian(s) of minors are responsible for setting and conveying the standards that their student should follow. To that end, the DP JPA, district, and school supports and respects each family's right to decide whether or not to apply for San Joaquin County Office of Education IT JPA WAN access. Any questions should be directed to the Department of Information Technology at (209) 468-4869 or school site or district technology staff members. The student and his/her parent(s) or guardian(s) must understand that student access to the IT JPA WAN is developed to support the district's educational responsibilities and mission. The specific conditions and services being offered will change from time to time. In addition, DP JPA makes no warranties with respect to the IT JPA WAN's service, and it specifically assumes no responsibilities for:

- A. The content of any advice or information received by a student from a source, or any costs or charges incurred as a result of seeking or accepting such advice.
- B. Any costs, liability, or damages caused by the way the student chooses to use his/her District Network access.
- C. Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the DP JPA.
- D. While the DP JPA supports the privacy of electronic mail, students must assume that this cannot be guaranteed.

By signing this form I agree to the following terms:

1. My use of the IT JPA WAN must be consistent with the DP JPA's, district's, and school site's primary goals.
2. I will not use IT JPA WAN for illegal purposes of any kind.
3. I will not use the IT JPA WAN to transmit threatening, obscene, or harassing materials. The district, school, and DP JPA will not be held responsible if I participate in such activities. In fact, by completing this contract, I agree that the DP JPA, school, or district is not responsible for such behavior on my part.
4. I will not use the IT JPA WAN to interfere with or disrupt network users, services, or equipment. Disruptions include, but are not limited, to distribution of unsolicited advertising, propagation of computer worms and viruses, using printers other than those designated at my school site for student use, and using the network to make unauthorized entry to any other machine accessible via the network.
5. I will not use the IT JPA WAN to access information or resources unless permission to do so has been granted by the owners or holders of rights to those resources or information. It is assumed that information and resources accessible via IT JPA WAN are private to the individuals and organizations which own or hold rights to those resources and information unless specifically stated otherwise by the owners or holders of rights.

The DP JPA, district, and school make no warranties of any kind, whether express or implied, for the services it is providing. The DP JPA will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the DP JPA's or the district/school's negligence or by user's error or omissions. Use of any information obtained via the Internet is at the user's own risk. The DP JPA, district, and school specifically deny any responsibility for the accuracy of or quality of information obtained through its services. All users need to consider the source of any information they obtain and consider how valid that information may be.

In accordance with the Electronic and Communications Privacy Act of 1986, 18 USCS Section 2510, all students are hereby given notice that there are no facilities provided by the IT JPA WAN for sending or receiving private or confidential electronic communications. All messages shall be determined to be readily accessible to the general public. Do not use this system for any communications which the sender intends only for the sender and intended recipients to read. By your use of IT JPA WAN, you agree to hold harmless the DP JPA, school and district, thereof, against any and all claims arising out of said use, no matter the cause or fault.

Required Signatures

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account, and the appropriate legal action. I also agree to report any misuse of the information system to the school site technology representative, teacher, or administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document. All the rules of conduct described in district or school site policies, procedures, and handbooks apply when I am on the network.

I understand that the e-mail account supplied by the Data Processing JPA (DP JPA) is not my personal e-mail and that it and it's content are solely the property of the DP JPA and can be viewed by those authorized by the DP JPA.

School District: _____ School Site: BS CH CL DR JW LE MB TK SM LH MC SL
Student ID#: _____
Student Signature: _____ Date: _____

PARENT OR GUARDIAN

Students under the age of 18 must have the signature of a parent of guardian who has read this contract.

As the parent or guardian of this student, I have read this contract and understand that it is designated for educational purposes. I understand that it is impossible for the DP JPA, district, or school to restrict access to all controversial materials, and I will not hold the DP JPA, district, or school responsible for materials acquired on the IT JPA WAN. I also agree to report any misuse of the information system to the school site technology representative. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document .

I accept full responsibility for supervision of my child should they use remote connections to the IT JPA WAN in a non-school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

Please complete all of the information below and route the Consent and Waiver portion of this document to your sponsoring teacher for approval. Your Internet access and account will not be granted without the completion of all informational items listed.

Parent or Guardian Name (please print): _____ Home Phone: _____
Signature: _____ Date: _____

SPONSORING TEACHER

I have read this contract and agree to promote this agreement with the student. As the sponsoring teacher, I agree to instruct the student on acceptable use of the network and proper network etiquette. I also agree to report any misuse of the information system to the school site technology representative. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document.

Teacher's Name (please print): _____
Signature: _____ Date: _____

DISTRICT REPRESENTATIVE

Students must have the signature of the district representative who has read this contract.

As a representative of the district, I have read this contract and understand that it is designated for educational purposes. I understand that it is impossible for the DP JPA or district to restrict access to all controversial materials, and I will not hold the DP JPA or district responsible for materials acquired on the IT JPA WAN, I also agree to report any misuse of the information system to the Department of Information Technology. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document .

Please complete all of the information below and keep on file.

District Representative (please print): _____

Signature: _____

Date: _____

THE TEACHER PLEDGE:

I understand the importance of the school experience to every student and my role as a teacher and model.

Therefore, I agree to carry out the following responsibilities and the goals stated in the ILP to the best of my ability:

- I will provide high-quality curriculum and instruction.
- I will have high expectations for every student and help every student develop the motivation for learning.
- I will teach all the necessary concepts to your child before regular homework is assigned.
- I will strive to be aware of the individual needs of your child.
- I will respect students, staff and families of Sierra Middle School.
- I will communicate with students frequently about their grades and academic progress.
- I will meet at least twice a year (Back To School Night and Arena Conferences) with students and families to discuss progress.
- I support ongoing communication between parents and teachers through progress reports, e-mail, telephone, on-line grade books, access to team meetings, and an open invitation to observe the educational program.

Teacher's Signature _____ Date: _____

THE STUDENT PLEDGE:

I realize that my education is important to me. It helps me develop the tools I need to become a happy and productive person. I also understand my parent(s) want to help me do my very best in school. I know I am the one responsible for my own success and that I must work hard to achieve it. Therefore, I agree to carry out the following responsibilities to the best of my ability:

- I will get plenty of sleep each night and eat a nutritious breakfast each morning.
- I will arrive at school on time every day unless I am ill. (I will not miss more than 9 school days a year.)
- I will be responsible for my own behavior.
- I will obey all school and individual classroom rules.
- I will return completed homework on time. If I do not complete my homework on time, I understand that I will be assigned to the after school homework club until my homework is completed.
- I will return corrected work to my parent(s).
- I will respect my classmates, staff, teachers, and other students at Sierra Middle School.
- I will use my agenda book for every class and will share this information with my parent(s).

Student's Signature _____ Date: _____

THE PARENT PLEDGE:

I realize that my child's schooling is very important and I understand that my participation in my child's education will help his or her achievement and attitude. It is not only my right, but also my responsibility to ensure my child's success. Therefore, I agree to carry out the following responsibilities to the best of my ability:

- I will provide a quiet, well-lit, place for my child to study.
- I will ensure my child completes his/her homework and will check daily to see that it is finished. I understand that if my child does not complete his/her homework he/she will be assigned to the after school homework club.
- I will make sure my child gets an adequate night's sleep.
- I will make sure my child eats a nutritious breakfast and will provide a nutritious snack for him/her to bring to school.
- I will see to it that my child arrives at school on time every day. My child will not miss more than 9 school days this academic year. (No more than three absences per trimester.)
- I will make sure that my child leaves our home dressed appropriately, in school uniform, for school and equipped with adequate school supplies.
- I will make sure my child is reading at least 30 minutes per day.
- I will attend Back to School Night, Parent Conferences, Open House and other school functions.
- I will check my child's agenda book daily for homework, notes from teachers, and missing work stamps.

Parent's Signature _____ Date: _____

