

LINCOLN UNIFIED SCHOOL DISTRICT
BOND OVERSIGHT COMMITTEE
DECEMBER 4, 2007, 6:00PM
LINCOLN HIGH SCHOOL
CONFERENCE ROOM

In Attendance:

<u>MEMBERS</u>		<u>STAFF</u>
<input type="checkbox"/>	KRISTINA AGUILERA	KATEY TALBOT
<input type="checkbox"/>	JOHN BOISA	
<input checked="" type="checkbox"/>	STACEY BYRNE	
<input checked="" type="checkbox"/>	DANA COWELL	<u>PRESENTERS</u>
<input checked="" type="checkbox"/>	FRANK (JERRY) ROSSI	BILL KADI-BOND COUNSEL
<input type="checkbox"/>	LYDIA VIDAURRI	
<input checked="" type="checkbox"/>	DENICE VINCELET	
<input checked="" type="checkbox"/>	DEAN WELIN	<u>AUDIENCE</u>
		VAN HA TO-COWELL
		MICHAEL GARR

Minutes:

1. Tour of new gym. No tour was taken as there was a basketball game going on. Those who have not seen the gym were invited to tour at the end of the meeting.
2. The meeting was called to order by the Chair, Denice Vincelet, at 6:10pm in the current LHS conference room.
3. Roll call was taken with the above members in attendance.
4. Approval of minutes from October 2, 2007 meeting. Motion was made by Dean Welin to approve the minutes as corrected. Motion was seconded by Jerry Rossi. Minutes were approved.
5. Performance Audits –

Definition: Bill Kadi explained that there is little to go on for performance audits definitions and the procedures performed by the auditors were sufficient to be in compliance with the proposition.

Audit Procedures: Mr. Kadi presented his letter from Jones Hall, the law firm retained as bond counsel, which states in conclusion that “in our opinion such procedures satisfy the requirement of ensuring that the funds have been expended only on the specific projects listed.” An email from the State

Controller's office was discussed regarding the committee's responsibilities related to agreeing to procedures performed by the auditors. Mr. Kadi explained that any changes in the procedures to be performed would need to be made going forward.

Prior Action: Katey Talbot explained that the audit was already done according to an engagement letter dated October 5, 2007. The committee requested that they not be listed as having agreed to the procedures performed, as the committee decided previously they did not have authority to do so per the minutes of October 2, 2007.

6. Committee By-Laws: Discussion regarding the committee's responsibilities concerning cost effectiveness provisions. Per Dr. Talbot, they were focused on this extensively during year one. Dana Cowell requested more of this type of activity to be focused on the current committee who have not been here since year one. Mr. Kadi said this can be done anytime. Dana requested regular reports on measures to ensure cost effectiveness. The committee requested written reports from the district regarding cost effective measures taken including addressing the costs of Stanton Way.

Denice expressed recognition that the district does a tremendous amount of work for us and thanked Katey for her hard work.

7. Bond Progress: Dr. Talbot informed the committee of the progress of ongoing projects. The gym is open, the lobby is not quite done. Sierra is in their new office, not using the computer lab yet. Mable Baron is done, open house Fri 12/7/07 at 9:30-10:30am and 5:30-6:30pm. TCK worked out grading issues, the old office addition was not DSA approved and there are compliance issues regarding whether the space can be used for classrooms. JRW is about one month behind TCK. CH is started and should be done Oct of 2008. It came in \$350k under budget. Lincoln Elem -bids are due back 12/1/07. Dean suggested the district do parent meetings at LE.
8. Other Business: Chair update- Denice expressed to the committee that she has been attending board meetings. She inquired about Bill Mitchell's additional fees that were being charged to the district since he is no longer working for Caldwell Flores. Though he is working on both bond and non-bond related projects, Katey assured that his services are not paid for by Measure P funds. Denice also inquired about whether the sewer issue was resolved. Katey informed the committee that the contractor is out of town.
9. Public comments included questions about the cost of the undulations on Stanton Way and Harrisburg Place. Michael Garr expressed concerns about whether or not the district will run out of money for bond projects before finishing improvements at Lincoln El. He stated that many Lincoln parents don't know what is being planned for their school.

The Committee's next meeting will be on February 19, 2007 at Sierra Middle School. Subsequent meeting dates set as follows: April 8th-TCK, May 6th-JRW, June 17th-TBA.

Subsequent to this meeting, Dr. Talbot requested the meeting be changed. The committee agreed to Wednesday, February 27, 2008.

Meeting adjourned at 7:55pm.