

How to set up an Apple iPhone for District Email

Overview: The document explains how to setup a LUSD Exchange account on an iPhone/iPod Touch.

You must be connected to a wireless network to complete this setup.

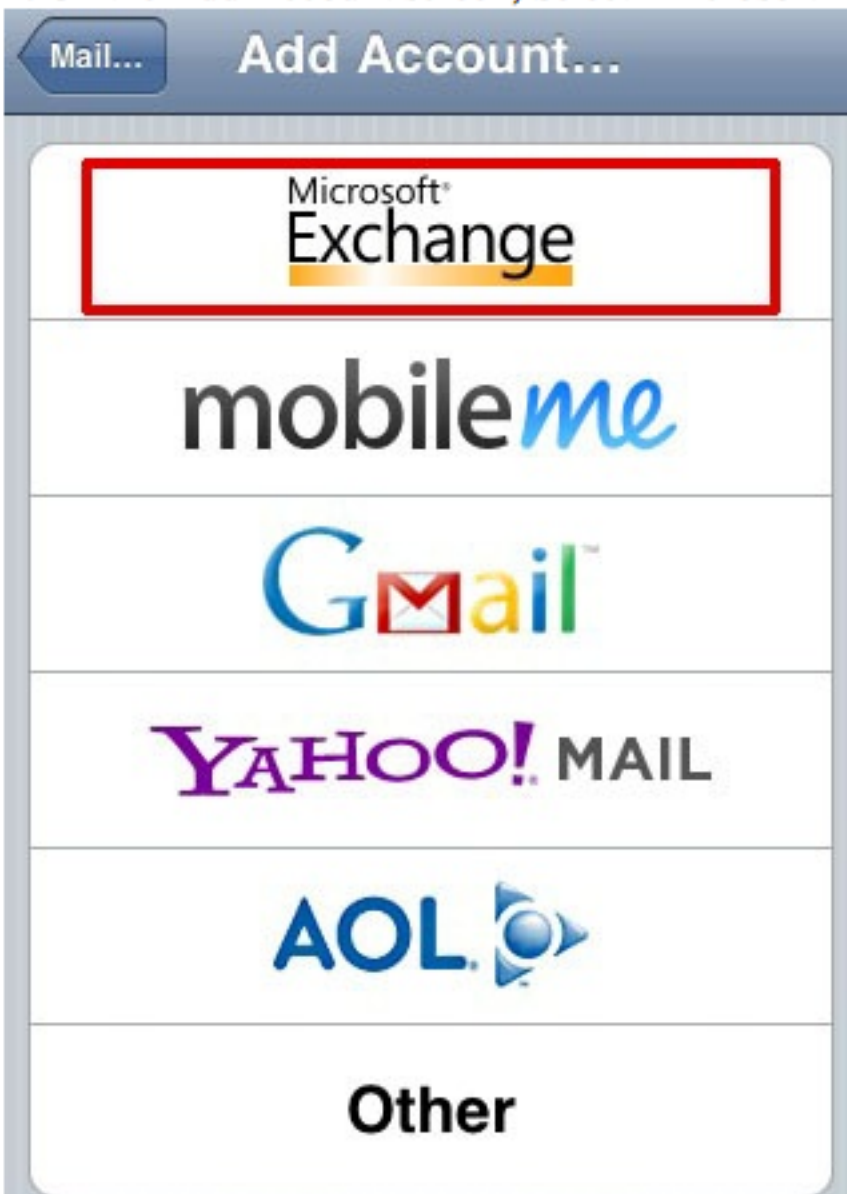
1. Turn the iPhone on.
2. At the home screen, select **Settings**
3. Select **Mail, Contacts, Calendars**



4. Select **Add Account...**



5. Select **Microsoft Exchange**



6. Enter your email address (*example: teacher@lUSD.net*)
7. Enter **webmail.sjcoe.net** for the Server
8. Enter **dpjpa** for the Domain
9. Enter your email username (*example: teacher*)
10. Enter your email password
11. Enter a description for this account (optional)

Verifying Exchange account information

Exchange

6. ➔ Email teacher@lUSD.net

7. ➔ Server webmail.sjcoe.net

8. ➔ Domain dpjpa

9. ➔ Username teacher

10. ➔ Password

11. ➔ Description optional

12. Select the information you would like to synchronize.
Note: We recommend only syncing Mail and Calendars, as syncing Contacts will erase the ones currently stored on your iPhone.



13. Press **Done** to complete the setup.