

LINCOLN UNIFIED SCHOOL DISTRICT
BOND OVERSIGHT COMMITTEE
FEBRUARY 27, 6:00PM
SIERRA MIDDLE SCHOOL

In Attendance:

	<u>MEMBERS</u>	<u>STAFF</u>
<input type="checkbox"/>	KRISTINA AGUILERA	KATEY TALBOT
<input checked="" type="checkbox"/>	DANA COWELL	BILL MITCHELL
<input type="checkbox"/>	FRANK ROSSI	
<input type="checkbox"/>	LYDIA VIDAURRI	
<input checked="" type="checkbox"/>	DENICE VINCELET	
<input checked="" type="checkbox"/>	JOHN BOISA	<u>AUDIENCE</u>
<input checked="" type="checkbox"/>	DEAN WELIN	VAN-HA TO-COWELL
<input type="checkbox"/>	STACEY BYRNE	

Minutes:

- 1) Tour of Sierra Middle school:
At 6:00 p.m., Katey Talbot and Bill Mitchell gave a tour of Sierra Middle School to Dean Welin and Denice Vincelet.
John Boisa arrived at 6:20 p.m.
Dana Cowell arrived at 6:45 p.m.

Denice, Chair of the Committee, called for the meeting to officially begin and established quorum according to bylaws at 6:45 p.m.

- 2) The minutes of the December 4, 2007 meeting were not available for approval.
- 3) Members Retiring

THANK YOU

On behalf of the Committee, Denice thanked members who are leaving the committee for their dedicated service. She also thanked Dr. Talbot and Bill Mitchell for their leadership on the bond projects. There was a discussion about how to make sure new community members who sign on to be a part of the committee to stay committed and serve actively throughout their term. Current members suggested conducting interviews of new applicants and requiring them to attend an orientation meeting. Emphasize on commitment.

- 4) Bond Progress and Savings:
In response to Dana's request from the last committee meeting, Dr. Talbot provided members with a document, listing District cost effective efforts on the Bond. Denice asked members to review the document at their own time and to call Dr. Talbot's office for any questions about the document. Dean Welin expressed appreciation for the provision of this document.

Katey and Bill gave an update on the progress of projects. Construction is underway at Lincoln Elementary and Colonial Heights. Foundation has been poured at Colonial Heights. John R. William's kitchen is completed. Bill said at almost every

site, when crew began to dig into the ground, some unexpected tasks or issues came up such as utility boxes, plumbing pipes that need to be removed or such.

\$45 million has been spent. \$5 million is still left and committed to expenditures. Bill Mitchell said that the Board could request an extension of the Bond for another 10 years to accomplish more at various sites such as construction of music classrooms, resolving electrical issues at Mable Baron and Lincoln High School. This extension needs to be voted on by citizens of Lincoln Unified. Voting threshold is 55%.

5) Auditor's Report:

The Independent Accountant's Report on *Applying Agreed-Upon Procedures* was provided to committee members.

Denice checked the draft of the report on line and found a phrase stating that the method of audit was approved by members of the committee. This statement was incorrect. The Committee did not give input on what method to be used in the audit for the Measure P funds. Denice called the District and had that statement removed from the Accountant's Report.

6) Planning for Yearly *Report to the Community*:

John Boisa, Dana Cowell, and Denice Vincelet will be meeting as a subcommittee to work on the Report to the Community. Their goal is to be done by April 2. Katey Talbot will meet with Patricia to pull former reports and make updates. They are going to put the sample together for the subcommittee to use. Once the report is prepared, Katey will contact members through emails for preview. All members who served on the committee during this report period will be requested to come to the April Oversight Meeting to approve and sign the Report. Dana Cowell suggested to have a strong report that showcases successes to set the tone for potential extension of Measure P.

There were also discussions on how to help the District cut costs in the task of producing and distributing the Report to the public. Suggestions were:

- School newsletters announce its availability and parents can pick up a copy of the Report from their student's school or from the District Office.
- Post Report on schools' and District Websites.
- Announce its availability through a letter to the Editor (The Record).

7) Public Comment:

There was none.

Next meeting was tentatively set for April 2, 2008 at John R. William School. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Van Ha To-Cowell