

LINCOLN UNIFIED SCHOOL DISTRICT
BOND OVERSIGHT COMMITTEE
APRIL 17, 2007, 6:00PM
BROOKSIDE SCHOOL SCIENCE LAB

In Attendance:

MEMBERS

- KRISTINA AGUILERA
- EVA CLARK
- DANA COWELL
- FRANK (JERRY) ROSSI
- LYDIA VIDAURRI
- DENICE VINCELET
- JOHN BOISA
- DEAN WELIN

STAFF

RHONDA BACOT
KATEY TALBOT

PRESENTERS

PATRICIA RAFAEL -
CALDWELL FLORES
BILL MITCHELL - LUSD

AUDIENCE

STACY BYRNE
VAN-HA TO-COWELL

Minutes:

The meeting was called to order by the Chair at 6:08pm.

1. Tour of Science Lab (7/8) at Brookside School
Committee toured the science lab; improvements include three sinks in the room, new tables and electricity at each table, and a quieter and more efficient AC unit. The tour also included the new patio area in the back of the science lab. Cost avoidance by LUSD included the elimination of steps and retaining walls for an estimated savings of \$25k in the construction of the patio.
2. Stacy Byrne was introduced as a potential new member; her application will be going before the Board at the following meeting. Stacy attended LUSD and now has children attending.
3. Roll call was taken with the above members in attendance.
4. Approval of minutes from March 13, 2007 meeting.
Motion made by Dana to accept the minutes as presented; seconded by Jerry.
Minutes were approved.
5. Preparation of the Report to the Community
Dean thanked the sub-committee and Patricia of Caldwell-Flores for the recommended layout and draft version of the Report.

John questioned whether Bill Magladry had been contacted regarding his being included on the signature block of the Report; Eva volunteered to contact him to confirm his approval.

The draft report was reviewed and minor changes made. The pie-chart information will be added after the Board approved the revised budget amounts the following night and a final draft will be emailed out to the Committee for approval. Discussion was held on how to phrase the Committee's review of the annual financial reports; general consensus was to state "For the fiscal year ending June 30, 2006, the Committee has reviewed the Financial Audit Reports and concluded that Measure P funds have been spent in accordance with the measure and is consistent with Prop 39."

Dean will send out an email letting the Committee know when their approval of the final version of the report is needed.

6. Election of Chair and Vice-Chair
John thanked Dean and Denice for their service as Chair and Vice-Chair on the Committee. The Committee elected Denice Vincelet as Chair and Dana Cowell as Vice-Chair for the next term. Eva Clark will continue as Secretary.
7. The list of Phase A and Phase B Projects, as presented to the board on May 10, 2006, was reviewed. Also reviewed was a draft of funds the District believes to be "locked-in" which will be presented to the Board the following night. Denice stated she was concerned about the amount being reported as "district-wide costs" for water-to-the-portables projects at three school sites. The invoices she requested from the District leave \$1,162 unaccounted for. Katey stated she is tracking those funds and hopes to have an answer soon.
8. The Master Schedule was reviewed. Bill explained that the lease-leaseback arrangement makes it easier for the contractor to move quickly since public bids are not required. Katey mentioned the District is on schedule (98%) although the availability of steel for Mable Barron is an issue; however, the contractor has assured the District they will stay on track. She also shared that they've learned bidding work in the summer is counter-productive since the contractor is essentially bidding against himself for the work. They will be bidding new work in the fall (late August) and awarding in the September/October timeframe. There are six projects in active construction right now with two following close behind. Two projects remain after that.
9. Opportunities to present the Report to the Board were discussed. It was agreed the newly elected Chair would present at the June 27th Board meeting. It was also agreed that it would be best to have the presentation on the Board's agenda.
10. No public comment was made.

The Committee's next meeting will be on **Tuesday, September 18, 2007, at Claudia Landeen at 6:00pm.**

Meeting adjourned.